

# Firethorne Community Association Residential Pool Construction Checklist

DATE RECEIVED: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

POOL COMPANY NAME: \_\_\_\_\_

CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_

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### SUBMITTAL REQUIREMENTS

- \_\_\_ 1. Site plan, including lot survey, with pool layout and landscape plan, if any submitted. (If drainage is to be installed location must be noted as required)
  
- \_\_\_ 2. \$5000.00 contractor deposit check submitted
  
- \_\_\_ 3. \$125.00 check for site plan review fee submitted      Check # \_\_\_\_\_
  
- \_\_\_ 4. Excavation removal statement submitted
  
- \_\_\_ 5. Construction access agreement (if applicable)

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### FOR ASSOCIATION OFFICE USE ONLY

- \_\_\_ 1. Site plan reviewed by Firethorne CAI for pool layout and drainage location (if any)
  
- \_\_\_ 2. Site plan submitted to Jones & Carter for engineering review  
Date: \_\_\_\_\_
  
- \_\_\_ 3. Jones & Carter engineering review  
Date: \_\_\_\_\_      \_\_\_\_\_ Approved      \_\_\_\_\_ Denied
  
- \_\_\_ 4. Severn Trent Services notified of pending pool construction  
Date: \_\_\_\_\_
  
- \_\_\_ 5. Site plan submitted to Modifications Committee for review  
Date: \_\_\_\_\_
  
- \_\_\_ 6. Site plan submitted to the Board of Directors for review  
Date: \_\_\_\_\_      \_\_\_\_\_ Approved      \_\_\_\_\_ Denied
  
- \_\_\_ 7. Homeowner notified of pool construction disposition  
Date: \_\_\_\_\_

## Pool Deposit Request or Transfer Form

UPON COMPLETION OF YOUR POOL YOU MAY REQUEST THAT THE POOL DEPOSIT BE RETURNED TO THE POOL CONTRACTOR.

INFRAMARK INSPECTION LETTER MUST ACCOMPANY THIS FORM.

PLEASE FILL OUT THE INFORMATION BELOW AND RETURN TO FIRETHORNE COMMUNITY ASSOCIATION BY EMAIL OR MAIL.

Firethorne Community Association  
28128 N. Firethorne Road  
Katy, Texas 77494  
msparkman@firethorne.info or  
koakley@firethorne.info

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\_\_\_\_\_  
Contractor Company Name

\_\_\_\_\_  
Home Owner Name

\_\_\_\_\_  
Contractor Address

\_\_\_\_\_  
Property Address

\_\_\_\_\_  
City, State

\_\_\_\_\_  
Zip

Deposit Amount: **\$5,000.00**

Please accept this letter as confirmation that the pool at the above address is completed and the property has been restored to the original condition. I am, therefore, requesting that the pool deposit be returned to the contractor. Thank you.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

OR Transfer Deposit to Property Address: \_\_\_\_\_

## **Firethorne Pool Excavation Removal Statement**

The excavation materials removed from the pool construction site located at

\_\_\_\_\_ within the Firethorne

Community will not be disposed of at any location within the Firethorne Community or the vicinity deemed to affect the appearance of Firethorne.

Signed:

\_\_\_\_\_  
Pool Construction Company Name

\_\_\_\_\_  
Pool Construction Company Representative (Please Print)

\_\_\_\_\_  
Pool Construction Company Representative (Signature)

## Construction Access Agreement Form

Date: \_\_\_\_\_

During the installation of a swimming pool at the residence of:

Customer: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Phone: \_\_\_\_\_

The neighboring property owned by:

Neighbor: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Phone: \_\_\_\_\_

Is required to be used to allow sufficient access for construction.

By signing this agreement, I hereby grant permission to:

Company/Contractor: \_\_\_\_\_

To use my property for access to construct a swimming pool. I am also aware that the customer, for whom the pool is being built, will assume all responsibility for damages, if any, during the normal construction of the swimming pool.

Neighbor's Signature: \_\_\_\_\_

I do hereby agree to assume all responsibility for any damages that may occur during the normal construction of the swimming pool to both my own and my neighbor's property.

Customer's Signature: \_\_\_\_\_