

Manager's Recap for the Month of November 2023

- Purchased projector and screen to be used by the HOA
- Purchased speakers and mics to be used at both the N and S Firethorne Clubhouses
- Ten chairs have been moved from the S Firethorne Clubhouse to N Firethorne Clubhouse in order for all committees to meet at the N Firethorne Clubhouse
- Converted Wi-Fi at N Firethorne Clubhouse to fiber. Making necessary upgrades to the other equipment.
- Had the French doors repaired at the S Firethorne Clubhouse

Deed Restriction drive of the community: Monday November 2023

This Month: Trash Cans	129	
Trailers/Campers	4	
Tree Swings/Hammock	6	
Lack of Landscaping/Yards	15	-
Basketball Goals	1	
Roof	1	
Debris	2	
Armored Truck	1	

- **MAILED APPROXIAMTELY 32 VIOLATION LETTERS THIS MONTH**
- Additional gas line at S. Firethorne Clubhouse for the generator scheduled with CenterPoint.
- Waiting for necessary equipment for key fob system for Sport Field Lights. Ordered a new relay due to the voltage on the wire they need to control is too much for the current relay.

- **Schedule for 2024 Statements:**

- Friday, Dec 1: post November finance charge to outstanding accounts with a balance
- Monday, Dec 4: finalizing 2024 statements and uploading to South Data
- Tuesday, Wednesday, Dec 5-6: South Data 48-hour approval period
- Thursday, Friday, Dec 7-8: South Data processing
RevoPay and Alliance Association Bank will be updated during this period

- **Installation of Xmas Decorations has been completed.**

- Replaced photocell on west side of S Firethorne Rd for Xmas decorations
 - Reset timer for lights on east side of N Firethorne Road for Xmas decorations.
 - Xmas tree installed and decorated at N Firethorne Clubhouse
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- Had a full service repair done on Kathleen's computer; replaced CPU Fan and 500GB drive; Hard drive mirrored and a drive surface refresh. Was able to save everything on her computer.