

FIRETHORNE COMMUNITY ASSOCIATION, INC. RESOLUTION ESTABLISHING
COMMITTEE POLICIES

At a regular meeting of the Board of Directors (the "Board") of the Firethorne Community Association (the "Association"), Inc. held on June 28, 2023, said meeting being properly called and a quorum being present, came to be heard the matter of establishing policies for Board committees.

After consideration of the matter, the Board voted to approve the following Resolution Establishing Committee Policies.

The approved Committee Policies are effective immediately and apply to all permanent and ad hoc committees established by the Board except for the Modifications Committee, which shall operate in accordance with all applicable laws and the Bylaws of the Firethorne Community Association, Inc. (the "Bylaws"), as may be amended from time to time.

The full Firethorne Community Association, Inc. Resolution Establishing Committee Policies is as follows:

WHEREAS, Article V, Section A. of the Bylaws authorizes the Board by resolution to establish committees to perform tasks and to serve for such periods as may be designated by a resolution adopted by a majority of the Board; and

WHEREAS, the Board wishes to establish policies applicable to all permanent and ad hoc committees except for the Modifications Committee;

Now, Therefore, the Board's committee policies are as follows:

Section 1. The Board may designate one or more permanent or ad hoc committees to perform tasks on behalf of the Board. The resolution designating each committee shall specify whether the committee is a permanent committee or an ad hoc committee and, if a committee is established as an ad hoc committee, the resolution shall specify the duration of the committee's operations.

Section 2. Upon the designation of a committee, the Board shall appoint a chairperson for the committee who shall serve an initial term ending on December 31st of the year in which they were appointed (the "Initial Term"). After the Initial Term, the Board shall meet each year to determine whether to re-appoint the existing chairperson to a new one-year term or to appoint a new chairperson; provided, however, that following their Initial Term no chairperson shall serve more than a total of five (5) one-year terms. No person may serve as a chairperson of more than one Board committee.

Section 3. At any time during the Initial Term or during any subsequent term of a committee chairperson, the Board, based upon a recommendation by a majority of a committee's members or on its own volition, may remove a committee chairperson by majority vote. Any committee chairperson vacancy due to death, resignation, removal, or any other reason may be filled by the Board by majority vote, and the new chairperson shall serve an Initial Term and may be re-appointed to up to five (5) additional one-year terms as provided above in Section 2.

Section 4. Unless, otherwise provided in the resolution designating a specific committee, each committee shall have no fewer than three (3) and no greater than ten (10) members. All committee members must be Members of the Association. The chairperson shall designate the initial committee members. Thereafter, additional or replacement committee members may be designated by majority vote of all members in attendance at a committee meeting. Each member other than the chairperson shall continue to serve until death, resignation, or removal by a majority vote by all members in attendance at a committee meeting.

Section 5. The Board may designate one or two Board members to serve as liaisons to a committee. Fewer than a quorum of Board members may attend committee meetings at the invitation of the committee chairperson or on their own volition; provided, however, that the Board may not designate a Board member as the chairperson of a committee. In addition, unless otherwise provided by law, Board members may not serve as members on a committee and may not vote at committee meetings.

Section 6. Unless otherwise provided in the resolution designating a specific committee or otherwise approved by the Board, each committee shall meet at least once per month. The chairperson shall provide notice to the Board and to each committee member at least twenty-four (24) hours before each committee meeting. Such notice shall include the agenda for the meeting. Committees may hold their meetings in person or by electronic methods.

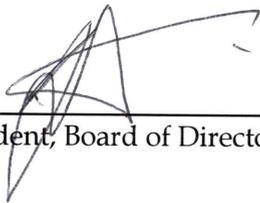
Section 7. A committee shall keep notes of each meeting and, upon approval of such notes by the committee, shall provide same to the Board for inclusion in the records of the Association. The notes shall include a current list of all committee members, all topics discussed at the meeting, and all action taken by the committee. All committee meeting notes shall be available to the public for inspection and copying to the fullest extent required by law.

Section 8. The committee chairperson shall preside over each committee meeting. In the chairperson's absence, the remaining members by majority vote may designate a vice chairperson to preside over the committee's meetings. The committee may adopt procedures for the conduct of committee meetings consistent with State law, the Bylaws, and this Resolution. Unless otherwise provided in the resolution designating a specific committee, all committee meetings shall be open to all Members of the Association and all action by the committee may be approved by a majority vote of all committee members in attendance at the meeting.

Section 9. Each year no later than August 31st, each committee shall submit to the Board a draft committee budget for the next year for the Board's consideration. The Committee shall provide regular updates to the Board regarding its activities and shall present proposed plans of work, proposals, events, agreements, expenditures, and any requested modifications to the budget to the Board for the Board's approval. Unless otherwise approved by the Board, the chairperson or their designee shall attend each regularly called meeting of the Board to report to the Board on the activities of the committee and all action taken by the committee.

Section 10. Committee members shall not receive any stated salaries for their services, but by approval of the Board may be compensated for any expenses reasonably incurred during the carrying out of their duties as a committee member.

IN WITNESS WHEREOF, this Resolution has been duly and properly adopted by majority vote of the Board of Directors present at a regular meeting on the date first listed above, and the undersigned is hereby duly authorized to execute this Resolution, in one or more counterparts, each of which shall constitute an original and all of which taken together shall constitute one instrument, effective as of the above date.



President, Board of Directors

ATTEST:



Secretary, Board of Directors