

Firethorne Community Association Inc. Board of Directors met at 28800 S. Firethorne Road and via ZOOM from 7:00 p.m. to 8:51 p.m., September 27, 2023, pursuant to the attached Notice (Exhibit A).

Directors in attendance were:

Robin Short, President
Katie Carner, Vice President
Robert Taliaferro, Treasurer

Gary Boostrom, Board Member (via ZOOM)
Cory Rivenburgh, Secretary

Also present was Margaret Sparkman, Community Manager and Asst. Community Manager, Kathleen Oakley. Quorum was established, and Mr. Short called the meeting to order at 7:00 p.m.

Minutes – The August 2023 Board Meeting minutes were approved.

Constable Report – Brandon Bolin from the Fort Bend County Constables Office gave an update about recent mail theft in the area. He stated that there have only been 2 reports taken by Fort Bend County officers this year. He also noted that the deputies have performed 640 checks at the 12 mailbox kiosks in Firethorne this year. If you ever see anything suspicious you should call the Fort Bend County Non-Emergency number at 281-341-4665. Deputy Adkins presented the security report for the past month.

Financials – The August financials were approved. Robert stated he is still waiting on some answers from the Reserve Study company.

Committee Report –

- The Amenities Committee Chair, Scott Stevenson said that with addition of a new member their committee is now full at 10. The standing see saw is fixed and the sports field lights should be finished by Friday. The drains at the sport fields have been filled and leveled and the score boards will be removed soon. The committee is working on their budget for 2024 and hoping to put a long-term plan for the neighborhood together. The next Amenities Committee meeting is scheduled for October 4, 2023 at 7pm.
- The Cell Tower Committee Chairperson, Bob Havlin stated that he is working on compiling any past information the Board has received. He also said they are getting ready to reach out to providers. The next Cell Tower Committee meeting is scheduled for October 17, 2023.
- The Community Watch Committee Chair, Meredith Lauer said that the MUD removed the camera that was put up at one of the mailbox areas. She also reiterated that if you see something suspicious you should report it to the Fort Bend County Non-Emergency number at 281-341-4665. The committee is working on setting up Block Captains.

Manager's Report–

- Margaret updated the Board on the accounts receivables and delinquent accounts.

Old Business –

- The Board approved the PAS Property Acquisition-Crossover Road-Quitclaim Deed.
- Katie updated the Board on the Perimeter fence status. The Board approved BGE to perform the surveys on the affected lots. The Board approved the 10-year warranty language in Abers contract. The Board voted and all agreed not to move forward with the logo stamp on the fence.
- No date has been set yet for the HOA and Board Boards to meet.
- Association Management Contract talks have been moved to Executive Session.
- The Board approved the additional holiday décor that was proposed by the committee. Quotes to add electric for next year will be investigated.

New Business –

- The Board approved the Secretary as co-approver on Strongroom Account Payable system.
- The Board asked Margaret to investigate pricing for a 3rd deputy and/or extra patrol.
- The renewal of the Firethorne Trademark was approved.
- Lake Management Contract was approved.
- The Gardner & Martin Flag Contract was tabled until it is known where the flag is made.
- You must be 16 or older to use the Fitness Center. This is post at the gym door as well as on the website.
- Margaret provided the Board with the Manager's Recap of the Month Report.
- Date for the Budget Workshop will be discussed in Executive Session.
- The Board approved the use the North Clubhouse for a free fall photo session for kids, no pets will be allowed.
- Next Board Meeting Wednesday, October 25, 2023 at 7 p.m., in a hybrid format.

Executive Session-- The Board went into Executive Session at 8:27 p.m.

Executive Session ended at 8:49 p.m.

- The Board denied the request for the waiver of late fees.
- The Budget Workshop will be October 16, 2023 at 6pm. Residents are welcome for observation only. There will be no resident input at this meeting., a draft copy of the budget will be distributed to the neighborhood and comments/questions can be asked at the October 25th Regular Board Meeting.
- The Board will interview all management companies who have submitted an RFP.

The meeting adjourned at approximately 8:51 p.m.

Cory Rivenburgh, Secretary