

## Manager's Recap for the Month of November

- Still waiting on outdoor cameras at tennis courts, pool, playground and sand volleyball courts. Must do a hard re-set. Waiting on technician
- Still unable to update Section 25/26 contacts and devices. Technician checking with tech support on issue.
- Gym Restroom tidiness needed – man threw-up in the sink spraying all over wall, mirror and sink – and just left it there – Kathleen and I cleaned it up and then plumber called to unstop the sink -
- Perimeter Fence Survey sent out on November 9<sup>th</sup>: 1158 residents took the survey with 453 Responses received

This Month: Trash Cans	167
Trailers/Campers/RV	9
Tree Swings	1
ARC APP	6
Denied ARC APP	4
Certified Letters	4
Attorney	5
Window Treatment	3
Lack of Landscaping/Yards	13
Flag	1
Debris	2
Yards	15
Fences	3
Basketball Goals	2

- **MAILED APPROXIAMTELY 66 VIOLATION LETTERS THIS MONTH - DOWN FROM 69 Last month**
- Currently \$47K under budget year to date on electricity. To date based on budget have saved \$39k on streetlights and \$8k on electricity.

- November Invoices: 75 processed – 54 paid by check – 21 AVID pay. Received 12 invoices by mail, 4 by email and 67 entered by HOA.
- All Christmas lights have been installed. Came out Monday, Nov 28<sup>th</sup> to connect to timers so will function. Christmas tree has been installed at the Developer's building. Special Events Committee will use for Pajama Jam on December 16<sup>th</sup>.
- Mailed out 186 Collection Letters. Under Texas Property Code 209.0046(b) changed the period to cure the delinquency from 30 days to 45 days. After this time a lien will be filed on the property.
- Purchased from "Community Association Institute" (5) copies of "The Board Member Tool Kit". This is a guide for Community Volunteer Leaders.

#### **NEW BUSINESS:**

- After Agenda made received the Engagement Letter from our Auditors for 2022 Financials Audit. Same fee as last year estimated at \$3,000. Would someone make a motion to approve Nagesh & Carter's Engagement Letter?