

Firethorne Community Association Inc. Board of Directors met at 28800 S. Firethorne Road and via ZOOM from 7:00 p.m. to 9:09 p.m., January 24, 2024, pursuant to the attached Notice (Exhibit A).

Directors in attendance were:

Robin Short, President	Ronald Crasta, Treasurer
Katie Carner, Vice President	Gary Boostrom, Board Member (via ZOOM)
Cory Rivenburgh, Secretary	

Also present was Margaret Sparkman, Community Manager and Asst. Community Manager, Kathleen Oakley. Quorum was established, and Mr. Short called the meeting to order at 7:00 p.m.

**Community Input—**

- Jennifer & Kris, captains from the 2 existing Firethorne tennis teams spoke about court usage as the community switches management companies. They had proof of approval of the teams by past Boards and stated their rosters are made up of more than 50% residents.
- Rick Young questioned the approval of a shed. It was stated that the Modification Committee is made up of all residents and the Board cannot speak about modification applications with any other residents.
- A resident spoke about the problem he had with the mail. He had 3 credit cards stolen. The thieves were able to get his birthdate, social security number and cell phone.

Federal Agents in the Postal Inspector Department spoke about the overwhelming job of trying to prevent and investigate the mail issues all over Texas. They encourage residents to check their mail often and report any issues to the police as well as USPS.

**Minutes** – The December 20, 2023, and the January 10, 2024, Board Meeting minutes were approved.

**Constable Report** – Deputy Adkins presented the deputy report for the past month.

**Financials** – The November and December financials were approved.

**Committee Report –**

- Scott Stevenson resigned as chairman of the Amenities Committee. Cory will work with the committee to help them get set up with a new chairperson. The Board unanimously approved the committee's recommendation of the Topsy Turny to replace the climbing rock. The pool furniture was ordered and paid for; delivery date will be provided soon.
- Bob Havlin stated that the committee had a good response to the Cell Tower Survey. The committee is also looking into ways to improve service until a tower plan is decided. Bob stated that the committee recommended that he remains the chairman. He feels that within the next couple of meetings the committee should have a recommendation for the Board.
- Meredith from the Community Watch Committee is getting good feedback from the Block Captains. She is hoping to have a get to know your neighbors event soon.
- Chandra from the Special Events Committee spoke about upcoming events and reminded everyone about Story Time which happens the 1<sup>st</sup> Friday of every month. At their next meeting on February 15<sup>th</sup>, they will discuss dates for the Spring Fest, a summer event, and Food Truck Fridays. She also stated that the committee can always use more help.

**Manager's Report—**

- Margaret updated the Board on the accounts receivable and delinquent accounts.

**Old Business –**

- The Perimeter Fence letter & cover letter that will go out to the homeowner directly affected by Phase 1 of the project was approved by the Board.
- The Board ratified the approval to change management companies from Sparkman Association Management to Associa Principal Management Group of Houston. A 90-day end of contract notice will be sent to Mrs. Sparkman.

**New Business –**

- The Board unanimously approved the following chairpersons for each committee:  
Cell Tower – Bob Havlin  
Special Events- Chandra Rathje  
Community Watch- Meredith Lauer
- The Board reviewed the revised board member term expirations.
- The Board unanimously approved the audit engagement letter.
- Pool RFQ deferred until Amenities Committee is set back up with a chairperson.
- Margaret provided the Board with the Manager's Recap of the Month Report.
- Next Board Meeting Wednesday, February 28, 2024 at 7 p.m., in a hybrid format.

**Executive Session--** The Board went into Executive Session at 8:39 p.m.

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**Executive Session ended at 9:08 p.m.**

- The Board unanimously denied waiver of late fees.

The meeting was adjourned at approximately 9:09 p.m.

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Cory Rivenburgh, Secretary